



## **JOB POSTING**

**DATE OF ISSUE:** June 3, 2024

**POSITION:** Lending Services Specialist

**LOCATION:** Central Office, Little Rock

**SUPERVISOR:** Lending Services Manager

The ideal candidate will have consumer and commercial lending experience including short and long-term loan structures, mortgages, and security agreements. Must have knowledge of compliance regulations. This position reviews borrower legal documents, prepares consumer and commercial loan packages, assists with closing, post-closing, and internal data management. The position has daily contact with internal customers.

### **MAJOR RESPONSIBILITIES AND DESIRED QUALIFICATIONS:**

- 3 years of experience in loan processing required or equivalent combination of education and experience to perform the essential functions of the job
- Consumer compliance (TRID, etc.) experience
- MS Office skills required.
- Excellent customer service skills
- Strong organization and communication skills
- Team player, flexibility, and detail oriented
- High degree of accuracy within short time constraints
- H.S. Diploma required.

### **SEND RESUME TO:**

Attn: Katie Edmison - Lending Services Specialist

AgHeritage Farm Credit Services

119 E. Third Street, Suite 200

Little Rock, AR 72201

Job Link: <https://agheritagefcs.bamboohr.com/careers/80>

**EEO/AA/M/F/V/D - No Agencies Please**